

Friends of Corvallis Parks and Recreation
1310 SW Avery Park Dr.
Corvallis, OR 97333

Board Meeting Minutes November 28, 2017

Attendees:

Mary Buckman
Ken Haines
Charley Fisher
Jenny Meisel
Karen Emery
Roberta Sperling
Kristin Shreeve
Audrey Hatch
Olga Loza
Stephanie Mehlenbacher.

(Note items in **bold** indicate an action to be taken by a Board member.)

Meeting called to order at 5:00 p.m

Mary requested we send her any corrections to the Board Member list. **She will send an updated list to everyone.**

Mary circulated a "Thank You" card to send to Kent, who resigned from the board.

We discussed a meeting date change, since Karen will now have a 4th Tuesday meeting each month. This also wasn't the best time for Audrey. We decided to change **our regular meeting time to the third Tuesday of the month.** Olga moved the motion to do this, Jenny seconded. The motion passed.

We also decided to skip a December meeting. **Next meeting will be Tuesday, January 19th, 5 p.m. at the Parks & Rec building.**

The minutes for the October meeting were corrected and approved. Charley moved to approve, Stephanie. Motion passed.

Review of mailed fundraiser:

- Letters were mailed out before Thanksgiving, which was one of our goals.
- Helpful and concise language to indicate Friends are part of the Oregon Cultural Trust was discussed. Just a simple note was included in this year's letter. **Stephanie offered to look into getting clear language on that for the future. Mary is looking for a concise paragraph for the Friends website about this, as well as a link from our site to the Cultural Trust site.**

Stock donation update: Mary reported we have opened a brokerage account with Amriprise, which has an office in town. This will enable Friends to receive the \$5000 in stocks a private individual is donating. Mary explained we need two signers on the account and it was decided the board president and treasurer or secretary could be signers. It was moved to approve opening this account with two signers to accommodate appropriate donations of stocks. The motion was moved by Roberta, Karen seconded. The motion passed.

Majestic Theatre Donation: Karen reported that the property that had been given to the Majestic Theatre as part of an estate has sold. Friends can expect to see about \$9,000, as our share of the sale price. A motion to accept this donation was moved by Jenny, seconded by Roberta and approved.

(Reminder: Kristin or Mary will send Roberta the names of the large donors, so they can receive a personal thank you note, as well as a receipt.)

Bookkeeper Discussion: With Kristin wanting to step down at the end of this year from her treasurer duties, we discussed possible ways to transfer work to an outside bookkeeper. **Charley will do some work on this to report to the board. Kristin will try to come up with an estimate of the number of hours a month the job would take. Roberta will send Charley the name and contact information for a bookkeeper she knows.** Ken suggested Charley contact the non-profit help group in Philomath for options. Karen suggested asking Ann White for ideas/names/etc.

Project Updates:

- The first public meeting on Martin Luther King Jr. Park plans will be held Dec. 14 at 5 p.m. in the Walnut Community Room,

located near MLK Jr. Park. This will provide an opportunity for the community to provide input on what they would like included. They will also be able to see the architects' plans for the park. Another meeting with a fundraiser for MLK Jr. Park project will take place. This person would consider the feasibility of raising a substantial amount of money. The *fundraiser's* fee will be covered by the Rothschilds. **Mary will be at the meeting.**

- Design work is going forward for the Ron Nasko playground for Riverfront Park. It will adjacent to the fountain. The budget is \$125,000.

- The Senior Center expansion is moving forward. A design option will go to the City Council in January. Senior Citizen Center will ask Friends to provide funds for more kitchen upgrades.

- The Rene Moyer Memorial Project is moving forward. **Charley will meet with Jackie on the plans for the project. Karen will work with the newspaper to see about having a report on this in a future issue.** Ken suggested we find a way to have quarterly updates in the paper on what the Parks Department is doing. Perhaps in the "What's Happening" column or perhaps on the website that keeps track of Corvallis events.

- **Ken will follow up on the Rambling Rex Memorial Project.**

- **Charley will work with Olga on a revised slide presentation.**

Priorities for 2018:

Recognition Signs: Karen said these can be posted on projects already funded and completed by the Friends, as well as any new projects.

Adjourned: 6:30 p.m.

Reminder: Next meeting Tuesday, January 19th, 5 p.m. Parks & Rec building.